

ST. PHILIP THE APOSTLE EPISCOPAL CHURCH
5271 Scotts Valley Drive, Scotts Valley, CA 95066

YOUTH COORDINATOR: PART-TIME

Posted May, 2009

ORGANIZATIONAL PLACEMENT

Reports to: Senior Pastor (Vicar); Works closely with Governing Board (Bishop's Committee)

PRINCIPLE DUTIES AND RESPONSIBILITIES

- Part-time position, 10 hours per week, some evenings and weekends; variable schedule; \$10/hr. base pay; commensurate with experience (start date negotiable)
- Work closely with clergy and lay leaders to develop strong youth program focused on spiritual formation and relationship building
- Create and implement programs for our Middle and High School youth, their friends, and youth in the community. We are looking for someone with high energy who will interact in fun and educational activities
- Assist in publicizing youth activities to youth, parents and interested persons using youth-centered technology as well as church communications
- Assist in developing youth budget; provide updates on activities as appropriate.

MINIMUM JOB REQUIREMENTS

- An understanding and commitment to Christian faith, open to various interpretations of the teachings of Jesus Christ and the Bible; compatible with The Episcopal Church
- Bachelors degree, or seeking a degree
- Experience working with youth, excellent relational skills; ability to work well with youth and adults
- Demonstrated leadership skills; good verbal and written communications skills
- Successful completion of background check (required for all youth positions)

The above statements are intended to describe the general nature and level of work. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required. May perform other duties as assigned and approved; not all duties performed each week.

In addition, all employees of St. Philip's are expected to:

- Provide compassionate and professional service, reflecting Christian principles
- Promote teamwork and cooperative efforts
- Maintain a safe and comfortable work environment
- Look for and apply appropriate quality improvement processes

St. Philip the Apostle Episcopal Church is a diverse and welcoming community. "Whoever you are, where ever you are on your journey of faith, you are welcome here."

Send Resume: pastor@stphilip-sv.org The Rev. Mary Blessing Church Office: 831-438-4360

www.stphilip-sv.org

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Background History

St. Philip the Apostle Episcopal Church, Scotts Valley, was founded in 1987, with six families and The Rev. Martin Yabroff as founding vicar. The congregation moved into its current site in 1996, and we now include about 100 families as regular members. The congregation is composed of all ages and family configurations. We welcome everyone, and we hope that all seekers of faith can be comfortable worshipping with us.

St. Philip's offers education and fellowship opportunities for adults and youth. Bible studies and other classes are available for adults, and a variety of Sunday School programs for youth. Children have always been a focus at St. Philip's, and once a month we have a Youth Service, which includes a sermon and music oriented toward the youth, as well as their strong participation. Youth participate in many facets of St. Philip's, and the congregation desires to grow programs aimed at teens and 'tweens'.

St. Philip's serves as an informal community center, hosting about 25 different non-profit groups per month. These include a wide range of recovery groups, as well as many scout troops and other activities. We do not charge non-profits for the use of our facility, requesting only a small donation to help defray cleaning costs. St. Philip's views this as part of our outreach and mission to the wider community.

The congregation enjoys fellowship very much, and we often look for reasons to throw a party! We have many fellowship activities, such as game nights, where congregants and guests have a great time. We have two key activities for fundraising and community awareness, a Garden Tour and English Tea event in the Spring, and a Harvest Fair in the Fall. Both are very popular and increase our connection to Scotts Valley and the greater community.

In 2006, we welcomed our current vicar, The Rev. Mary Brunner Blessing. She brings a vitality and enthusiasm to St. Philip's, which energizes the congregation in many ways. We are also blessed to have a two assisting priests, Fr. John Duncan and Fr. Wally Beitzel, as well as Mr. Bill Dolby, Lay Preacher. Lay leadership is very active, and Sunday School and other programs are well-attended and highly regarded.

We are currently seeking a part-time Youth Coordinator, to help us grow and manage our programs for youth—with a special focus on Middle and High School students. The right person will help us to grow our current programs and help us attract additional youth and their families. The ideal candidate will relate well to youth, will help them explore the Bible and its implication on their lives, and will initiate activities that are engaging and fun!

St. Philip the Apostle Episcopal Church

**JOB APPLICATION
Part-time Youth Coordinator**

Name _____ Today's date _____

Thank you for your interest in working with the youth of St. Philip's. Please answer the following questions to help us get to know you better.

Why are you interested in this position?

What experience, education, or background do you have that is relevant to this position?

What 'unique gifts' do you believe you might bring to this position?

Are there any other comments you wish to share with the hiring committee?